**Foreign Language & Area Studies Application**

Academic Year & Summer Fellowships

**Table of Contents**

**APPLICATION 2**

Overview 2

Read Before Beginning 2

Profile 2

Residency Status 2

Personal Information for KU Student 3

Personal Information for Non-KU Student 3

Contact Information 3

Contact Information 3

School Information 4

Current School Information 4

Previous School 1 5

Previous School 2 5

Fellowship & Program Information 6

Fellowship Information 6

Program Information 8

Travel Information (Only Required if Traveling) 9

Estimated Tuition, Financial Aid, Expected Family Contribution 9

FAFSA 9

Personal Statements 10

Relevant Career Goals 10

Reason for Program Selection 11

Documents 11

CV, Advising Report, & Transcripts 11

Statement of Purpose 12

Reference # 1 12

Reference # 2 13

How Did You Learn About FLAS? 13

# APPLICATION

Note: “\*” Denotes required input.

## Overview

### Read Before Beginning

Thank you for applying for undergraduate or graduate student funding from the University of Kansas to study a less commonly taught language. This opportunity is made possible by a Foreign Language and Area Studies (FLAS) grant provided by the U.S. Department of Education.

It is the student's responsibility to make certain that the application is complete; incomplete applications will not be considered. Under certain circumstances paper applications and all supporting materials may be submitted by email. Please contact the FLAS coordinator for the Center(s) you are applying to if you need us to consider this option.

Read all descriptions and instructions carefully, as specific information is required for certain fields. Please be aware that the application form does not allow you to save progress and/or return to it at a later time. Therefore, it is recommended that you reserve enough time to fill out the entire application, including all required file uploads, in order to minimize loss of progress. The estimated time to complete the application is 60 minutes (without prepared materials) or 20 minutes (with prepared materials). You are encouraged to record your responses to the application in a separate document in case of a technical glitch that may cause you to lose your progress.

If you have questions or issues, contact your FLAS coordinator.

## Profile

### Residency Status

Foreign Language and Area Studies fellowships are made possible by the U.S. Department of Education. To be eligible for a fellowship, you must be a U.S. citizen, national, or permanent resident. However, you may apply if you believe that your residency status will change before the start of the selected fellowship term (i.e., summer term or academic year term). If you believe this to be your situation, notify the appropriate FLAS coordinator after submitting the application.

|  |  |
| --- | --- |
| **Are you a U.S. Citizen, National, or Permanent Resident?\*** | Write or Highlight:    Yes  No |

|  |  |
| --- | --- |
| **Name\*** | Enter Full Name |
| **KU ID Number\*** | Enter KU ID Number |
| **KU Email\*** | Enter KU Email |
| **Current Degree Status\*** | Write or Highlight:    Undergraduate  Graduate (M.A.)  Graduate (M.F.A.)  Graduate (M.S.)  Graduate (M.Ed.)  Graduate (Ph.D.)  Professional Degree  Other (Explain) |

### Personal Information for KU Student

|  |  |
| --- | --- |
| **Name\*** | Enter Full Name |
| **Primary Email\*** | Enter Primary Email |
| **Current Degree Status\*** | Write or Highlight:    Undergraduate  Graduate (M.A.)  Graduate (M.F.A.)  Graduate (M.S.)  Graduate (M.Ed.)  Graduate (Ph.D.)  Professional Degree  Other (Explain) |

### Personal Information for Non-KU Student

## Contact Information

### Contact Information

Provide the most accurate information at this time; the FLAS Coordinators recognize that some details are subject to change.

|  |  |
| --- | --- |
| **Cell Phone Number\*** | Enter Cell Phone Number |
| **WhatsApp Phone Number\*** | Enter Number |
| **Alternate Email\*** | Enter an Alternate Email |
| **Current Street Address\*** | Enter Current Address |
| **City\*** | Enter Current City |
| **State\*** | Enter State |
| **Zip Code\*** | Enter Zip Code |
| **Permanent Street Address** | Enter Permanent Address (if different than current address) |
| **City** | Enter Permanent City (if different than current address) |
| **State** | Enter Permanent City (if different than current address) |
| **Zip Code** | Enter Permanent Zip Code (if different than current address) |

## School Information

### Current School Information

Provide the most accurate information at this time; the FLAS Coordinators recognize that some details are subject to change.

|  |  |
| --- | --- |
| **Name of Institution\*** | Enter the Name of the Institution |
| **Tuition Status\*** | Write or Highlight:  In-State  Out-of-State |
| **Name of Department or Academic Unit\*** | Enter Name of Department of Academic Unit (if applicable) |
| **Name of Degree Program\*** | Enter Name of Degree Program (if applicable) |
| **Expected Graduation Date\*** | Enter Expected Graduation Date (format: Month 20XX) |
| **Cumulative GPA\*** | Enter Cumulative GPA (format: X.XX) |

### Previous School 1

If you have attended more than one institution of higher education (vocational school, community college, university, etc.) provide information about the degree program, date of graduation, and cumulative GPA. If you are currently, or plan to be, enrolled at an institution of higher education as an undergraduate student, provide information about your high school program.

|  |  |
| --- | --- |
| **Name of Institution\*** | Enter the Name of the Institution |
| **Name of Department or Academic Unit\*** | Enter Name of Department of Academic Unit (if applicable) |
| **Name of Degree Program\*** | Enter Name of Degree Program (if applicable) |
| **Graduation Date\*** | Enter Expected Graduation Date (format: Month 20XX) |
| **Cumulative GPA\*** | Enter Cumulative GPA (format: X.XX) |

### Previous School 2

If you have attended more than one institution of higher education (vocational school, community college, university, etc.) provide information about the degree program, date of graduation, and cumulative GPA. If you are currently, or plan to be, enrolled at an institution of higher education as an undergraduate student, provide information about your high school program.

|  |  |
| --- | --- |
| **Name of Institution** | Enter the Name of the Institution |
| **Name of Department or Academic Unit** | Enter Name of Department of Academic Unit (if applicable) |
| **Name of Degree Program** | Enter Name of Degree Program (if applicable) |
| **Graduation Date** | Enter Expected Graduation Date (format: Month Year) |
| **GPA** | Enter Cumulative GPA (format: X.XX) |

## Fellowship & Program Information

### Fellowship Information

In this section, enter information specific to the fellowship that you are applying for (e.g., Summer 2023 or Academic Year 2023-2024).

FLAS fellowships may only be used to study a designated less commonly taught language. The University of Kansas is authorized to offer the following list of languages either during the summer and/or academic year at KU, or through an affiliated/approved U.S. or foreign program. However, if you are interested to study a less commonly taught language that is located in an appropriate region, but not listed, then you may still apply. For questions, contact the appropriate FLAS Coordinator.

If applying for multiple fellowship terms or multiple languages, a separate application must be submitted for each. Please note the following:

* + - Undergraduates may **never** receive awards for Level 1 / First Year / Beginner / Elementary Level study. Undergraduate students may only apply for a fellowship to study the Level 2 / Second Year / Intermediate Level.
    - Undergraduates must **always** study a less commonly taught language (LCTL) (any language other   
      than French, German, or Spanish).
    - Graduate students may engage in Level 1 / First Year / Beginner / Elementary Level study, but *only* when:
    1. The student already has Level 3 / Third Year / Advanced proficiency in another language related to the student’s field of study;
    2. And learning the new language is required for the student’s overall training and expertise.
    3. Graduate students may enroll in Level 1 / First Year / Beginner / Elementary Level summer programs abroad **only if** equivalent instruction is not available in the U.S.

Exceptions to the above rules for graduate beginner-level study may be considered on a case-by-case basis.

|  |  |
| --- | --- |
| **Center\*** | Write or Highlight:  Center for East Asian Studies  Kansas African Studies Center  Center for Latin American & Caribbean Studies  Center for Russian, East European, and Eurasian Studies |
| **If Center for East Asian Studies is Selected** | |
| **Language of Study\*** | Write or Highlight:  Chinese  Japanese  Korean  Tibetan  Uyghur |
| If choosing another language not displayed, enter above | |
| **If Kansas African Studies Center is Selected** | |
| **Language of Study\*** | Write or Highlight:  Arabic  Kiswahili  Wolof |
| If choosing another language not displayed, enter above | |
| **If Center for Latin American and Caribbean Studies is Selected** | |
| **Language of Study\*** | Write or Highlight:  Guaraní  Haitian Creole  Kaqchikel Maya  K’iche’ Maya  Miskitú  Portuguese  Quechua  Tlapanec  Yucatec Maya |
| If choosing another language not displayed, enter above | |
| **If Center for Russian, East European, and Eurasian Studies is Selected** | |
| **Language of Study\*** | Write or Highlight:  Bosnian/Croatian/Montenegrin/Serbian  Czech  Polish  Russian  Slovene  Tajik/Persian  Turkish  Ukrainian |
| If choosing another language not displayed, enter above | |
| **Fellowship Type\*** | Write or Highlight:  Undergraduate  Graduate |
| **Fellowship Term\*** | Write or Highlight:  Summer 2023  Academic Year 2023-2024 |
| **What is the highest language level you will have completed prior to the start of the FLAS fellowship term?\*** | Write or Highlight:  None  Level 1 / First Year / Beginner / Elementary  Level 2 / Second Year / Intermediate  Level 3 / Third Year / Advanced  Level 4 / Fourth Year / AdvancedLevel 5 / Fifth Year / Advanced |
| **What language level do you intend to study during the fellowship term?\*** | Write or Highlight:  Level 1 / First Year / Beginner / Elementary  Level 2 / Second Year / Intermediate  Level 3 / Third Year / Advanced  Level 4 / Fourth Year / Advanced  Level 5 / Fifth Year / Advanced |
| **If you are a graduate student applying to begin study of a language, in what language(s) have you achieved advanced proficiency\*** | Enter a Language |

### Program Information

FLAS funds may only be used to study at a U.S. or foreign accredited higher education institution, not a language institute, although there are exceptions and you may inquire further with the appropriate FLAS Coordinator. All study abroad programs, including Student Initiated Programs, must be coordinated through the KU Study Abroad & Global Engagement (SAGE) office. In this section, provide the most recent information available for the selected program. Federal guidelines require that summer programs have a minimum of 6 weeks for a total of 140 contact hours at the beginner or intermediate levels or 120 contact hours at the advanced level.

If you are planning to study at the University of Kansas, fill in this section with the appropriate information.

|  |  |
| --- | --- |
| **Program Name\*** | Enter Program Name |
| **Affiliated Institution\*** | Enter Affiliated Institution |
| **Program Location\*** | Enter Program Location |
| **Program Website\*** | Enter Program Website |
| **Program Contact Hours\*** | Enter Number of Contact Hours (Min. 140 for Beginner or Intermediate; Min. 120 for Advanced) |
| **Number of Weeks\*** | Enter Number of Weeks (Min. 6) |
| **Program Start Date\*** | Enter Program Start Date (format: Month/Day/Year) |
| **Program End Date\*** | Enter Program Start Date (format: Month/Day/Year) |
| **Is the program located outside of the U.S. or at an institution other than KU?\*** | Write or Highlight:  Yes  No |
| **If yes to the question above, have you met with an advisor in KU Study Abroad & Global Engagement Office, specifically to plan this program?\*** | Write or Highlight:    Yes  No |

### Travel Information (Only Required if Traveling)

Provide the most accurate information at this time; the FLAS Coordinators recognize that some details are subject to change.

|  |  |
| --- | --- |
| **Anticipated Departure Date\*** | Enter Program Start Date (format: Month/Day/Year) |
| **Anticipated Return Date\*** | Enter Program Start Date (format: Month/Day/Year) |
| **Departure City\*** | Enter Departure City |
| **Departure Country\*** | Enter Departure Country |
| **Destination City\*** | Enter Destination City |
| **Destination Country\*** | Enter Destination Country |

## Estimated Tuition, Financial Aid, Expected Family Contribution

### FAFSA

All applicants must apply for a free FAFSA from the U.S. Department of Education. Enter the Expected Family Contribution (EFC) if you are a dependent of a parent(s) or guardian(s). If taxes were filed independently (or not a dependent of another), enter the Expected Family Contribution. To the best of your knowledge, estimate the cost of attendance (tuition and fees) for either the summer or academic year term. You may estimate cost of attendance using this tool: <https://financialaid.ku.edu/calculate-costs/tuition-and-fees>. In addition, include estimated financial aid that you expect to receive in the summer or academic year term. The FLAS Selection Committee recognizes that these metrics may not accurately describe your financial situation and/or need, therefore you are encouraged to share more.

Without a FAFSA on file, the application will be considered incomplete.

|  |  |
| --- | --- |
| **Have you submitted a FAFSA?** | Write or Highlight:    Yes  No |
| **Expected Family Contribution\*** | Enter Expected Family Contribution |
| **Will you apply for, have you applied for, or do you expect to have a graduate appointment (GA, GRA, GTA), including a tuition waiver and stipend?\*** | Write or Highlight:    Yes  No |
| **Will you apply for, have you applied for, or do you expect to have financial aid, including scholarships, fellowships, tuition waivers, grants and/or parent loans, but excluding student loans?\*** | Write or Highlight:    Yes  No |
| **Estimated Financial Aid Amount\*** | Enter Estimated Financial Aid Amount |
| **Provide more information about your financial situation and/or need, including any financial aid that you have applied for or expect.\*** | Enter Information  200 Word Max. |

## Personal Statements

### Relevant Career Goals

Provide a concise statement about your career goals as they relate to the fellowship. The FLAS Selection Committee will consider the response in addition to the statement of purpose.

|  |  |
| --- | --- |
| **Select a Potential Career\*** | Write or Highlight:  Private Sector, For-Profit Company or Organization  Private Sector, Non-Profit Organization (includes private schools and tax exempt and charitable organizations)  Public Institution of Higher Education  Public Institution of Pre-K-12 Education  Government, Local  Government, State  Government, U.S. Military Service  Government, U.S. Federal  International Organization  Non-Government Organization  Other (explain) |
| **What are your relevant career goals?\*** | 50 Word Min.  200 Word Max. |
| **How does the language and area studies component of the fellowship support your career goals?\*** | 50 Word Min.  200 Word Max. |

### Reason for Program Selection

Provide a concise statement about why you have selected the particular program of study. The FLAS Selection Committee will consider the response in addition to the statement of purpose.

|  |  |
| --- | --- |
| **Why have you selected the particular program of study?\*** | 50 Word Min.  200 Word Max. |

## Documents

### CV, Advising Report, & Transcripts

Supporting documentation, such as a CV, current advising report, and unofficial transcripts from all previous institutions, is required.

If experiencing technical difficulties, supporting documentation should be addressed and sent directly to the appropriate FLAS coordinator. For all other issues, contact the appropriate FLAS coordinator. If submitting by email, submit the above documents to the FLAS Coordinator of the selected Center. Use the Subject Heading: “Last Name, First Name – [Insert Name of Document]”

|  |  |
| --- | --- |
| **CV** | Send Document to the Appropriate FLAS Coordinator |

|  |  |
| --- | --- |
| **Current Advising Report** | Send Document to the Appropriate FLAS Coordinator |

|  |  |
| --- | --- |
| **Unofficial Transcript** | Send Document to the Appropriate FLAS Coordinator |

|  |  |
| --- | --- |
| **Optional: Additional Unofficial Transcript** | Send Document to the Appropriate FLAS Coordinator |

|  |  |
| --- | --- |
| **Optional: Additional Unofficial Transcript** | Send Document to the Appropriate FLAS Coordinator |

### Statement of Purpose

A formal two-page, double-spaced statement of purpose is required. The primary selection criteria for both academic year and summer fellowships are potential contribution to the field; intent to begin a career in an area of national need; intent to study abroad; intent to pursue an advanced academic or professional degree; quality of application (including statement of purpose and letters of recommendation); financial need; and membership in a historically underrepresented group (including students from community colleges or minority-serving institutions). Your statement of purpose should concisely address any of the above criteria.

If experiencing technical difficulties, statements of purpose should be addressed and sent directly to the appropriate FLAS coordinator. For all other issues, contact the appropriate FLAS coordinator. If submitting by email, submit the above documents to the FLAS Coordinator of the selected Center. Use the Subject Heading: “Last Name, First Name – [Insert Name of Document]”

|  |  |
| --- | --- |
| **Statement of Purpose** | Send Document to the Appropriate FLAS Coordinator |

### Reference # 1

You are required to add 2 references. Your references are responsible for uploading a letter recommending you for your chosen fellowship / grant via the Reference Portal due on January 20, 2023; if the email is correct, references should receive an automatically generated email prompting them to submit a letter on your behalf by the due date (this email might be sent to a Junk Folder). Letters of recommendation are considered an essential component of the FLAS application, and your application will not be considered complete if both letters are not received; therefore, it is the responsibility of the applicant to notify references about all procedures and expectations.

If experiencing technical difficulties, letters should be addressed and sent directly to the appropriate FLAS coordinator. For all other issues, contact the appropriate FLAS coordinator.

|  |  |
| --- | --- |
| **Name\*** | Enter Full Name |
| **Professional Title\*** | Enter Professional Title |
| **School\*** | Enter School |
| **Email\*** | Enter Email |
| **Reference Notified at Least Once\*** | Write or Highlight:    Yes  No |

### Reference # 2

|  |  |
| --- | --- |
| **Name\*** | Enter Full Name |
| **Professional Title\*** | Enter Professional Title |
| **School\*** | Enter School |
| **Email\*** | Enter Email |
| **Reference Notified at Least Once\*** | Write or Highlight:    Yes  No |

### How Did You Learn About FLAS?

|  |  |
| --- | --- |
| **How did you learn about FLAS?** | Write or Highlight:  [flas.ku.edu](http://flas.ku.edu) Website  Language Instructor  Information Session  Classroom Visit  Area Studies Center  Other (explain) |
| **If other, please specify** | 200 Word Max. |